New Haven READS | **TUTORING BASICS**

1 Overview

What does it take to be a tutor?

If you can read, you can tutor!

Welcome to our New Haven Reads community. Whether you're just starting to tutor or looking for more information, you're in the right place! Here we will review the tutoring program, introduce you to some of our materials, and share tips and tricks. Remember, NHR staff will always be there to help and support you every step of the way.

Why should I tutor at NHR?

As a tutor at NHR, you will work one-on-one with your student to develop skilled and confident readers.

You will work with the same child for a long period of time and develop rapport with them to help them grow.

"I, myself, am a tutor and I have been working with the same child for the last four years. It has been so wonderful to see how much she has improved not only in her reading skills, but in her confidence. Honestly, it's the high point of my week."

— Kirsten Levinsohn, *Executive Director*

Your Contacts at NHR

We offer our tutoring at multiple New Haven locations. Every site is overseen and supported by a team consisting of Site Director (SD) and Assistant Site Director (ASD).

They will be your primary contacts at NHR for any questions you may have.

The site teams will welcome you, assign you a table, and can also give you tips on your students' behavior and progress.

Scan the QR code to access our training video

Program Basics: Structure of the NHR Tutoring Hour

Our program is rooted in the science of reading and will be tailored to best meet your students' individual needs. You can choose what order works for the student.

Lexia
15-20 minutes
Learn more:
Tutoring Basics 2

Workbook
15-20 minutes
Learn more:
Tutoring Basics 3

READ-ALOUD
15-20 minutes
Learn more:
Tutoring Basics 4

10 minutes
Choice Time always comes last and is 10 minutes.

Tutor Notes

Tutor notes inform site staff about your tutoring hour.

- Notes should include what went well during the session and provide an overview of each of the components.
- Notes also tell us about any challenges or difficulties during the hour so our site staff can provide help and feedback.
- Site staff read all session notes and respond after each session.

Do:

- Include the date/time and your name
- Write clearly
- Include a summary of your progress on Lexia/Workbook/Read-Aloud
- Note successes, challenges, or patterns of behavior
- Ask for additional support if needed

Don't:

- Use diagnostic language
- Rush through writing your notes
- Think your notes go unread

Example:

November 15, 5pm, Jenna P.

Today Mary and I started with Lexia where we did three sections working on polysyllabic words. She did an excellent job despite some difficulties getting started initially. But once we began and warmed up, she was ready to go.

Then we moved on to read-aloud where we read a book about dolphins. She was struggling with some ocean vocabulary, but we spelled them on the whiteboards and talked briefly. She completed 4 pages in her workbook and then we played Uno at the end. She won every game!

I would love some new read-aloud book suggestions.

Keep in mind

We ask that you commit to a schedule that you can make weekly, but we understand if you can't make it. Please let us know in advance so we can secure a substitute tutor for your student.

On your first day of tutoring, please arrive 10-15 minutes early for an on-site orientation.