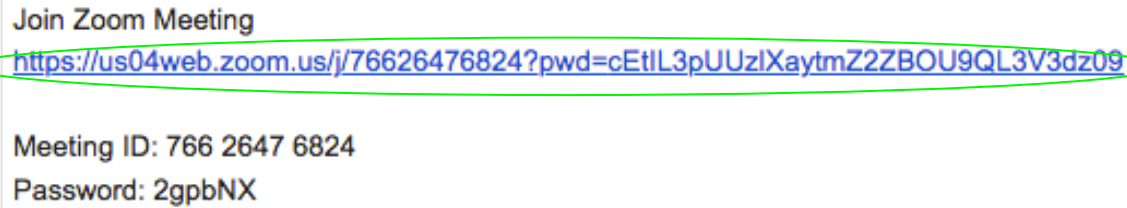


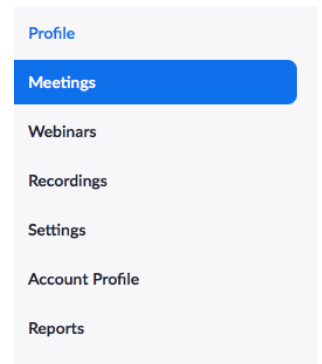
Joining a Tutoring Session and Breakout Room

1. You will join **your first** tutoring session by **clicking on the link** provided in an **email** from your Site Director. Please make sure you are logged into the appropriate Zoom account.

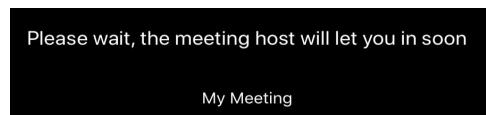
EXAMPLE:



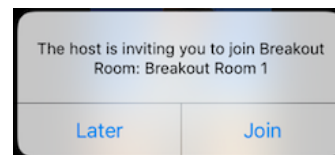
For **future tutoring sessions**, log in to Zoom, go to **“My Account,”** and click **“Meetings.”** A list of your scheduled meetings will appear. Look for the tutoring session with the correct date and click **“Join.”**



2. Once you click to join the meeting, you will enter a **“Waiting Room,”** where you will wait for a Site Staff member to admit you to the meeting.



3. Once admitted to the meeting, a Site Staff member will assign you and your student to a **Breakout Room** to begin your session. When prompted, click **“Join”** to enter the Breakout Room.



4. Staff members will be circulating in and out of each Breakout Room, but if you need assistance, you can click the **“Ask for help”** icon. This will allow you to invite the host (Site Staff) into your breakout room, and they will receive a message that you’re requesting help.

