

## Basic Framework of the Tutoring Hour

### Main Components of the Tutoring Hour:

- 15-20 minutes of Lexia
- 10-15 minutes of Explode the Code (or other workbook series in student's file)
- 10-15 minutes of oral reading
- 10 minutes of "choice time"

### One or more of the following activities may be used to substitute an element of the tutoring hour depending on your student's needs:

- 5-10 minutes of sight word practice
- 10-20 minutes of reading skill work provided by the Site Director
- 10-20 minutes of homework-may include math homework

## Tips for Folder Notes

- Notes should be made on each activity and your student's level of understanding. Any lesson that yields a high number of incorrect responses should be noted so that we can provide you with extra help for your student in that particular area.
- Example: Jane spent 15 minutes on Lexia, learning short vowel sounds and she had some trouble with short o and u.
- Example: Jane worked diligently in her workbook, practicing long vowel sounds, and did very well. She completed pages xx – xx.
- If a student is consistently struggling on Lexia or in their workbooks or if the levels do not seem appropriate for your student, please let the Site Director know so that the student's levels can be reviewed further.

## Important Keys

**Encourage your student to take home a free book every time he/she comes to NHR!** Studies have shown that being read to as a child and having books in the home are the two most important indicators of future academic success.

**Lexia Note:** NHR is not as concerned about speed during Lexia exercises, as our students are still developing skills. Let your students know that we are not worried about speed, but want to ensure they understand the concepts being presented.

**Be positive!** We want all of our students to feel welcome, to experience success, and to enjoy learning! Give them lots of verbal encouragement. We also have stickers, pencils, and erasers. You can give one to your student as a special recognition of a great session.

**Be flexible!** Your student may be absent, and you may be asked to cover for an absent tutor.

**Be patient!** The staff works hard at getting you started with your student as soon as he/she arrives, and we do call if students do not show up.

*Know that the time you give to your student is appreciated by their families and the entire NHR staff!*