



## APPLICATION FOR EMPLOYMENT

New Haven Reads considers applicants for employment without regards to, and does not discriminate on the basis of, an individual's sex, race, color, religion, age, disability, status as a veteran, or national or ethnic origin; nor does New Haven Reads discriminate on the basis of sexual orientation or gender identity or expression.

### GENERAL INFORMATION

DATE OF APPLICATION: \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Street (Apt) City/State Zip

Contact Information: \_\_\_\_\_  
Home Phone Cell Phone Email

Are you a United States Citizen? Yes  No  If no, do you have a valid work permit? Yes  No

How did you hear about this position? \_\_\_\_\_

Position Sought: \_\_\_\_\_ Available Start Date: \_\_\_\_\_

Desired Hourly Pay Range: \_\_\_\_\_ Are you currently employed? Yes  No

### EDUCATION

	Name, City, State	Number of years completed	Highest Level Attained	Major
High School				
College				
Specialized Training				
Other				

Are you currently attending school? Yes  No

Please list other relevant skills, qualifications or accomplishments. \_\_\_\_\_

### EMPLOYMENT HISTORY

EMPLOYER	DATES WORKED
ADDRESS	SALARY
PHONE	ROLE/TITLE
SUPERVISOR	REASON FOR LEAVING

## **EMPLOYMENT HISTORY CONTINUED**

EMPLOYER	DATES WORKED
ADDRESS	SALARY
PHONE	ROLE/TITLE
SUPERVISOR	REASON FOR LEAVING

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## **REFERENCES** (Please list professional references from former or current employers)

Name	Name
Company	Company
Title	Title
Phone number	Phone number

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## **APPLICANT'S DATA**

The following information is requested on a voluntary basis to assist us in the collection of statistical information on the composition of the applicant pool for NHR staff positions. This information will be kept confidential and will be used only in the administration of NHR's Equal Opportunity Employment plan. It will not be used in any way to determine employment eligibility.

1. Gender:

- Male  
 Female

2. Are you Hispanic or Latino? Yes  No

3. Check one of more of the following groups in which you consider yourself to be a member:

- Asian  
 Black or African American  
 Native Hawaiian or other Pacific Islander  
 American Indian or Alaska Native  
 White
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## **APPLICANT'S STATEMENT** (Please initial next to each statement)

\_\_\_ I consent to New Haven Reads' verification of the information in this application, including by obtaining employment references. I release New Haven Reads and all organizations or persons who provide employment references or verification of the information I provided in this application.

\_\_\_ I understand that any offer of employment will be contingent on successful completion of a criminal background check.

\_\_\_ All facts stated on this application are accurate and true. Misrepresentations, falsifications or omissions may be grounds for refusing employment or termination of employment, whenever such omissions or misrepresentations are discovered.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_